

The PKF hospitality group is an internationally recognised market leader in the field of hospitality consulting as well as a leading organiser of events focusing on the hotel, living, tourism & leisure sectors. Under the umbrella brand 196+ events - hospitality events for curious minds, PKF hospitality group organizes a series of high-profile events in various cities, with a focus on hospitality investments and one key goal: creating valuable networking opportunities.

To support us in managing our global event concepts and in further developing the 196+ and PKF hospitality group brand, we are looking for a **Kyiv-based**

Events & Marketing Trainee

for a period of at least six months, starting **between July and September 2024**.

Your Tasks

- assist in organizing and planning all aspects of our various event formats
- support in the organisation of international trade fair appearances
- conduct research on various topics and areas
- assist in the development and distribution of marketing and promotional material
- help create content for websites and social media
- update spreadsheets, databases and inventories with information

Your Profile

- currently enrolled in studies in the fields of event management, marketing, or general business administration
- on-the-job work experience (preferably in marketing, event management or PR)
- reliable and diligent, with extreme attention to detail
- open minded, team-oriented and flexible
- eloquent and excellent mode of expression
- excellent verbal and written Ukrainian and English language skills is a must, knowledge of other languages is an advantage
- proficient in Microsoft Office (Word, Excel, PowerPoint)
- right to work in the Ukraine (sponsorship not available)

Our Offer

- be part of the leading hospitality consulting and events firm
- active participation in our vision to making 196+ events the market leader for hospitality events
- diversified work in an interesting, global environment with a diverse and multinational team, working across borders
- team-oriented and highly motivated working atmosphere with flat hierarchies
- professional development and further training with room to grow
- adequate remuneration

We believe that diversity is an asset and welcome people with different backgrounds, ideas, styles and skillsets.

If you are interested in joining the leading hospitality consulting firm, please submit your application (CV + cover letter) to recruiting.kyiv@pkfhospitality.com.